

**ST. VINCENT DE PAUL  
SCHOOL OF RELIGION 2014-2015**

**CCD AND RCIC**

**PARENT-STUDENT HANDBOOK**

September 15, 2014

Dear Parents,

Though sometimes it doesn't seem like it, our children are growing up fast and we have a limited window of opportunity to help them grow in the Lord. If we are to do this well, our own lives and values, and our faithfulness to daily prayer and Saturday or Sunday mass are absolutely essential. We can't just talk the talk. We have to walk the walk with our children!

Twenty-seven (27) CCD and RCIC classes of 60 minutes each is not a lot of time to achieve each year's instructional goals, so we need your help in seeing to it that your child's attendance is regular and prompt.

We are privileged to share this holy work with you, and we urge you to call on us if you have questions or need additional assistance.

[ccd@vincentcatholic.org](mailto:ccd@vincentcatholic.org) or 6192334203

Sincerely,

Kymberli Parker, CCD Director/DRE

Father William Dillard, Pastor

Father Eugene Sta. Ana, Associate Pastor

## St VINCENT CCD CLASS AND EVENTS CALENDAR

**2014-2015**

DATE	CLASS/EVENT
Monday, September 15, 2014	First CCD Class 3:30 P.M. to 4:30 P.M.
Monday, September 22, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, September 29, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, October 6, 2014	CCD Class 3:30 P.M. to 4:30 P.M. <b>BAPTISMAL CERTIFICATES DUE</b>
Monday, October 13, 2014	<b>NO CLASS – COLUMBUS DAY</b>
Monday, October 20, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, October 27, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, November 3, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, November 10, 2014	<b>NO CLASS VETERAN'S DAY</b>
Monday, November 17, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, November 24, 2014	<b>NO CLASS – THANKSGIVING BREAKS – ALL SCHOOLS</b>
Monday, December 1, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, December 8, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, December 15, 2014	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, December 22, 2014	<b>NO CLASS – CHRISTMAS BREAK – ALL SCHOOL</b>
Monday, December 29, 2014	<b>NO CLASS – CHRISTMAS BREAK - ALL SCHOOLS</b>
Monday, January 5, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, January 12, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, January 19, 2015	<b>NO CLASS – MARTIN LUTHER KING JR. HOLIDAY</b>
Monday, January 26, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, February 2, 2015	CCD Class 3:30-4:30 P.M.
Tuesday, February 3, 2015	<b>Parent Meeting 6:30</b>

Monday, February 9, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, February 16, 2015	<b><i>NO CLASS – ST. VINCENT AND FRANCIS PARKER WINTER BREAK/PRESIDENT’S DAY</i></b>
Monday, February 23, 2015	CCD Class 3:30 P.M. to 4:30 P.M. <b>Reconciliation Rehearsal All grades, all classes</b>
Saturday, February 28, 2015	<b>First Reconciliation 10 A.M. Reception Following</b>
Monday, March 2, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, March 9, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, March 16, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, March 23, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, March 30, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, April 6, 2015	<b><i>No class St. Vincent Easter Week</i></b>
Monday, April 13, 2015	<b><i>No Class Spring Break</i></b>
Monday, April 20, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Tuesday, April 21, 2015	<b>First Communion Parent Information Meeting 6:30 P.M.</b>
Monday, April 27, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, May 4, 2015	CCD Class 3:30 P.M. to 4:30 P.M.
Monday, May 11, 2015	CCD Class 3:30 P.M. to 4:45 P.M. <b>First Communion Rehearsal</b>
Saturday, May 16, 2015	<b>First Communion 11:00 A.M. (No Reception)</b>
Monday, May 18, 2015	Final CCD Class (3:30 P.M. to 4:30 P.M.)

## Important Dates To Remember

First Reconciliation Parent Meeting  
Tuesday, February 3rd, 6:30 pm--Church Hall

First Reconciliation Rehearsal  
Monday, February 23rd, 3:30 pm—Church  
ALL STUDENTS

**First Reconciliation**  
**Saturday, February 28th, 10:00 am--Church**

First Communion Parent Meeting  
Tuesday, April 21st, 6:30 pm--Church Hall

First Communion Rehearsal  
Monday, May 11<sup>th</sup>, 3:30 pm—Church  
ALL STUDENTS

**First Communion**  
**Saturday, May 16<sup>th</sup>, 11:00 am--Church**

## CCD/First Eucharist Team and Teachers

### First Eucharist Preparation Team:

Sister Kathleen Walsh , RSM

Kymberli Parker, CCD/DRE

Michelle Wakefield, RCIC/CCD

Jacqueline Virissimo, 2<sup>nd</sup> Grade St. Vincent School

### CCD Teachers:

Grade 1 and 2: Kymberli Parker

Grades 3 and 4: Michelle Wakefield

Grade 5 and 6: Sister Ursula Doherty, RSM

Grade 7 and 8: AVAILABLE

**If you need to reach any member of the CCD/RCIC Team or a teacher at any time, please contact Kymberli Parker at 619-233-4203 or [ccd@vincentcatholic.org](mailto:ccd@vincentcatholic.org)**

## Mission Statement

The Mission of St. Vincent de Paul CCD Program is to provide quality Catholic Christian education for our students. Instruction in doctrine, tradition, ritual, morals and family values prepares our students to become active, informed and devout members of the Body of Christ. It is our mission to assist in preparing your child for a life in Christ and to instill a desire to serve others in accordance with the Gospel message.

## Parent's Role

Parents are the primary teachers of our Faith to all children. Teachers are only aids in this endeavor, so we need your help in this process. Parents can assist their child during CCD in many ways such as reviewing lessons, asking questions, being interested in and aware of what is happening in the classroom, making sure any work sent home from CCD/RCIC is completed and returned during the next scheduled class; volunteering in the classroom and for any special events; and by attending Parent Informational Meetings if their child is preparing to receive the Sacrament of Eucharist (usually our Second Grade CCD Students). Also, parent attendance with your child at the liturgies or other parish activities will be a source of unspoken encouragement to both your children and your child's CCD/RCIC Teacher. We welcome and encourage parent involvement in every way. No program of religious instruction can be fully effective without the continuous interest, support and example of your Family.

## Attendance At Mass

**Regular attendance at Mass by your child is a natural requirement. Attendance at Mass is fundamental to all of us being members of the Body of Christ. Additionally, as a part of our religious education, we will be spending time discussing the previous Sunday's Liturgy of the Word and homily, so it is important for your child to have attended Mass.**

## CCD Attendance

During the CCD/RCIC term, there may not be more than two absences. This policy will be strictly enforced, as we are limited to 27 weeks of class. All parents are required to sign in their child to ensure class credit. Any student with more than two absences will be required to take the course in the following year.

Regular Attendance in class is vital for successful growth in the knowledge of our Catholic Christian Faith. Parents should see that their child's attendance at CCD/RCIC has priority over other activities. Parental re-enforcement on attendance also underscores the value of religious education.

If a child is unable to attend class due to illness or another legitimate reason, please let the CCD Team know by either sending an e-mail to Kymberli Parker at [ccd@vincentcatholic.org](mailto:ccd@vincentcatholic.org) or by calling (619) 233-4203. The CCD Team will do everything possible to ensure that the material missed by your child due to the absence will be made-up in the next class or by sending materials home to allow you to work individually with your child.

## Sign-In Requirements – Grades 1 Through 4

All Students in Grades 1 through 4 of St. Vincent's CCD will be required to be signed in to each class. This is done for the safety and well being of your children. The Sign-In Roster will always be located in the Third Grade Classroom.



## Discipline Policy

All of our CCD/RCIC students are expected to show proper respect towards their teachers, their fellow classmates, and the school property. Should disciplinary problems occur, they will be handled in the following manner:

- (1) The CCD/RCIC teacher will seek to resolve the problem by discussing the issue with the child in private.
- (2) If this is not successful, the CCD/RCIC Teacher will refer the student to the CCD Director, and the director will seek to resolve the problem by discussing the issue with the student in private.
- (3) If the student continues to misbehave over a period of time, the CCD Director will notify the student's parents and there will be a meeting to discuss the issue and how to resolve the issue. A parent may be asked to attend class with their child until behavior improves.

## Learning to Pray

Help establish regular prayer habits with your child by praying with your child and using both the traditional prayer forms of our faith and spontaneous prayer.

A suggested Plan to master the following prayers during the course of our CCD Year is as follows:

### Months of October and November

Sign of the Cross

Glory be to the Father

Our Father

Hail Mary

Meal Prayer

Morning Prayer

### Months of December and January

Review All Prayers

**plus Act of Contrition**

### Months of February, March and April

Review All Prayers

**Plus Lamb of God**

### Month of May

Review All Prayers

**Plus Rite of Reconciliation**

## Prayers

### Glory Be to the Father

Glory be to the Father,  
and to the Son  
and to the Holy Spirit.  
As it was in the beginning, is now,  
and always will be,  
forever and ever.  
Amen

### The Lord's Prayer

Our Father who art in heaven,  
hallowed be thy name.  
Thy kingdom come,  
Thy will be done,  
on earth as it is in heaven.  
Give us this day our daily bread;  
and forgive us our trespasses  
as we forgive those  
who trespass against us;  
and lead us not into temptation  
but deliver us from evil. Amen

### Hail Mary

Hail Mary, full of grace,  
the Lord is with you.  
Blessed are you among women,  
and blessed is the fruit  
of your womb, Jesus.  
Holy Mary,  
Mother of God,  
pray for us sinners,  
now and at the hour of our death.  
Amen

### Prayer Before a Meal

Bless us, O Lord  
and these your gifts,  
which we are about to receive,  
through Christ, Our Lord.  
Amen

### Morning Offering

O loving God,  
I give you this day  
All that I think,  
and do, and say.  
I give you my love  
with Jesus your Son,  
Today I will try to love everyone.  
Amen.

### Act of Contrition

O' my God, I am sorry for my sins,  
in choosing to sin, and failing to do good.  
I have sinned against you and your church.  
I firmly intend, with the help of your Son, to  
make-up for my sins and to love as I should.

Lamb of God

Lamb of God  
You take away the sins of the world  
Have mercy on us.

Lamb of God  
You take away the sins of the world  
Have mercy on us.

Lamb of God,  
You take away the sins of the world,  
Grant us peace.

Rite of Reconciliation

I confess to almighty God,  
and to you, my brothers and sisters,  
that I have greatly sinned,  
in my thoughts and in my words,  
in what I have done,  
and in what I have failed to do,  
through my fault, through my fault,  
through my most grievous fault;  
therefore I ask blessed Mary, ever-virgin,  
all the Angels and Saints,  
and you, my brothers and sisters,  
to pray for me to the Lord, our God.

# CCD

## PARENT-STUDENT HANDBOOK

I/We have read and understand the contents of the CCD/RCIA Parent-student handbook for the 2014 – 2015 term and I/We agree to abide by the contents and rules stated therein.

Student Name: \_\_\_\_\_ (Print)

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_